

Worcester County Job Opportunities

DEPARTMENT:	FIRE MARSHAL'S OFFICE	
JOB TITLE:	DEPUTY FIRE MARSHAL CERTIFIED	
COMPENSATION*:	GRADE 20/STEP 1	\$52,915 ANNUALLY/\$25.44 HOURLY
	GRADE 20/STEP 5	\$58,365 ANNUALLY/\$28.06 HOURLY
JOB TITLE:	DEPUTY FIRE MARSHAL FIRST CLASS	
COMPENSATION*:	GRADE 21/STEP 1	\$55,536 ANNUALLY/\$26.70 HOURLY
	GRADE 21/STEP 5	\$61,318 ANNUALLY/\$29.48 HOURLY
<i>*SALARY MAY BE HIGHER BASED ON EXPERIENCE</i>		
APPLICATION PERIOD:	UNTIL FILLED	
LOCATION:	BASED AT GOVERNMENT CENTER IN SNOW HILL; WORK CONDUCTED ACROSS WORCESTER COUNTY	
WORK SCHEDULE:	MONDAY TO FRIDAY 8:00AM TO 4:30PM; REQUIRES EVENING AND WEEKEND HOURS AS NEEDED. TWO WEEK 24/7 ON-CALL ROTATION.	

JOB SUMMARY:

This individual will be responsible for fire protection plan reviews, fire prevention education, fire inspections, fire and explosive investigations and hazardous materials mitigation, which is a highly responsible staff position in the Fire Marshal's Office and will report directly to the Fire Marshal. The position requires several certifications, including a certified law enforcement officer with the Maryland Police and Corrections Training Commission.

General Requirements:

- Essential personnel subject to emergency call-back with little or no notice
- Safety Sensitive requiring Drug and Alcohol Testing; cannabis is prohibited
- Pre-employment background check and motor vehicle history
- Background check for MPCTC training and certification
- Psychological evaluation for MPCTC training and certification
- Ability to pass a written pre-employment test
- Ability to pass a physical agility pre-employment test (minimum MPCTC requirements)
- Computer and writing test
- Ability to don and wear self-contained breathing apparatus and other bulky protective clothing

Essential Job Duties and Responsibilities:

- Enforces County and State fire codes and other applicable laws and codes relating to fire inspection, plan reviews and fire and explosive investigations.
- Investigates fires and explosive incidents to determine their origin and cause; arson and other criminal County and State fire laws and is responsible for making arrest(s) and following criminal investigations through prosecution.
- Must be or complete certification as a Maryland Law Enforcement Officer.
- Completes criminal investigation reports and charging documents.
- Carries a firearm and trained in various weapons.
- Responds to and mitigates Chemical, Biological, Radiological, Nuclear and Explosive Incidents (CBRNE).
- Inspects property and structures for fire hazards and compliance with fire codes.
- Inspects fireworks sites and monitors for safety during display.
- Prepares written reports for inspections.
- Conducts construction and fire protection plan reviews for fire code compliance.
- Promotes fire prevention education activities.
- Attends meetings as well as successfully completes assigned training classes, and other required training.
- Works weekends and evenings as needed with the ability to respond to emergencies. Works a scheduled on-call rotation.
- Assists in emergency management duties.
- Able to cross train and back up other staff as needed.

- Ensures confidentiality of information and records and complies with record retention schedule.
- Complies with safety programs, procedures, training, fire drills, COOP plans, etc. and works safely.
- Supports and enforces the Worcester County Government Personnel Rules & Regulations.
- Performs all other duties as assigned by the Fire Marshal or Chief Deputy Fire Marshal.

Qualifications and Skills:

- **Deputy Fire Marshal Certified**
 - High School graduate with a minimum of three (3) years' experience in firefighting and fire safety prevention or a minimum of three (3) years of Law Enforcement experience; with fire inspection and/or Plan Review or Fire and Explosive Investigation experience desirable.
 - Must be capable of obtaining the status of a certified Fire Inspector I, Certified Fire Protection Specialist, Certified Fire Investigator, and HAZMAT Technician within twenty-four months of employment.
 - Must have completed an Entrance Level for Law Enforcement Officers training course with current certification
 - Knowledge of modern principles and techniques relating to fire and explosive investigation, fire inspection and prevention.
 - Ability to conduct thorough investigations and write clear and concise reports of same.
 - Must be able to enforce regulations firmly, tactfully, and impartially.
 - Must possess a driving record of less than 4 points (MD).
 - Must be capable of obtaining a Class A or B CDL driver's license within 24 months.
 - Ability to follow verbal and written instructions; keep records and logs; complete written forms; and to communicate effectively with the public and coworkers.
 - Ability to apply acquired knowledge to increasingly varied and complex tasks.
- **Deputy Fire Marshal First Class**
 - High School graduate with a minimum of five (5) years' experience in firefighting and prevention; fire inspection, and/or Plan Review and Fire and Explosive Investigation or a minimum of five (5) years of experience in Law Enforcement.
 - Must be a certified Fire Inspector and Certified Fire Protection Specialist, Certified Fire Investigator, and HAZMAT Technician or obtain within 24 months.
 - Must have completed an Entrance Level for Law Enforcement Officers training course with current certification and a minimum of five (5) years of Law Enforcement Experience.
 - Knowledge of modern principles and techniques relating to fire and explosive investigation, fire inspection and prevention.
 - Ability to conduct thorough investigations and supervise the same while writing clear and concise reports.
 - Must be able to enforce regulations firmly, tactfully, and impartially.
 - Must possess a driving record of less than 4 points (MD).
 - Must be capable of obtaining a Class A or B CDL driver's license within 24 months.
 - Ability to follow verbal and written instructions; keep records and logs; complete written forms; and to communicate effectively with the public and coworkers.
 - Ability to apply acquired knowledge to increasingly varied and complex tasks.

Known Hazards:

Exposure to hazardous situation to include use of firearms, chemicals, high heat and humidity, extreme cold, poor ventilation, slippery and uneven surfaces, unstable structures, and vehicles. Requires the use of self-contained breathing apparatus and other protective clothing. Also, light work with constant viewing, hearing, talking, sitting, standing. Frequent walking and pushing, pulling, lifting, and moving of objects up to 10 pounds but rarely over 25 pounds.